



# Benhurst Primary School

## Request for Leave of Absence to take part in a Stage/Television Production



*'Only my best is good enough for me'*

Name of child	
Class	
Date(s) and Time(s) requested <small>Please include rehearsals, performances, travelling time etc</small>	
Description of Production	
Name of Agency/Stage School	

All requests are at the discretion of the Head teacher who will take into account a range of factors (e.g. academic performance, homework, attendance).

If absence is below 85% for any reason at the date of this request, permission will not be granted.

In Year 1, absence is not granted in June as the children work towards the Phonics Screening tests.

In Year 2, absence is not granted in March, April or May as the children work towards their SATs tests.

In Year 6, absence is not granted in March, April, May or June as the children work towards their SATs tests, attend the residential and prepare for their secondary school.

For extended absences, the school may require additional schooling arrangements (e.g. tutoring) to be in place before agreeing an application.

Additional Information (optional)

I will ensure that a copy of the Performing Licence will be issued to the school before the absence request above begins.

Signed (Parent/Carer)	
Date	

### For Office use only

Number of sessions requested in this application	
Current attendance	

### For the Head teacher only

The request for leave of absence has been permitted / refused	
Signed (Head teacher)	
Date	