

**LEARNING ENVIROMENT  
MEETING**

**Date:** 7<sup>th</sup> October 2018

**Venue:** Year 1 and 2 room

**Time:** 9.10am

**Chair Persons:** Dilpreet (Deputy Zehra)

**Secretary:** Maisie

**Treasurers:** Amy (Deputy - Ben)

**MEETING AGENDA**

- 1) To introduce Learning Environment Team and discuss roles and responsibilities
- 2) To decide on roles within the Learning Environment Team
- 3) To decide on Action Plan focus

**LEARNING ENVIRONMENT MEETING MINUTES**

**Present:** Amy, Dilpreet, Ellena - Rose, Sasha, Zehra, Maisie, Isabel, Jeanelle, Eliza, Ben

**Apologies for Absence:**

<b><u>AGENDA POINT</u></b>	<b><u>NOTES</u></b>	<b><u>ACTION BY</u></b>
1) Introduce the team	Discussed roles and responsibility  How will people know? Display, badges, booklet, telling people  Mrs Garratty - badges for learning Environment	Mrs Garratty  Miss Britton
2) Decided on roles	Elected chair, vice chair, secretary and treasurer	All team
3) Action plan	Introduced and completed	All team
		All team

**LEARNING ENVIROMENT  
MEETING**

**Date:** 12<sup>th</sup> November 2018

**Venue:** Year 1 and 2 room

**Time:** 9.10am

**Chair Persons:** Dilpreet (Deputy Zehra)

**Secretary:** Maisie

**Treasurers:** Amy (Deputy - Ben)

**MEETING AGENDA**

1) To discuss the KS1 Playground

2) Handwriting

**LEARNING ENVIRONMENT MEETING MINUTES**

**Present:** Amy, Dilpreet, Ellena - Rose, Sasha, Zehra, Maisie, Isabel, Jeanelle, Eliza, Ben

**Apologies for Absence:**

<b><u>AGENDA POINT</u></b>	<b><u>NOTES</u></b>	<b><u>ACTION BY</u></b>
1) To discuss the KS1 playground	Ben and Eliza shared the children's ideas for the updates to the KS1 playground. We looked at the children's ideas and the Year 2 Science books for ideas too. The children in the LE Team gave their own suggestions too. Mrs Garratty will speak with some playground design companies to gather quotes for FoB.	Mrs Garratty
2. Handwriting	The children are going to monitor the handwriting in their classrooms and feedback in Spring Term.	All members

**LEARNING ENVIROMENT  
MEETING**

**Date:** 19<sup>th</sup> November 2018

**Venue:** Year 1 and 2 playground

**Time:** 9.10am

**Chair Persons:** Dilpreet (Deputy Zehra)

**Secretary:** Maisie

**Treasurers:** Amy (Deputy - Ben)

**MEETING AGENDA**

- 1) To discuss the KS1 Playground

**LEARNING ENVIRONMENT MEETING MINUTES**

**Present:** Sasha, Zehra, Maisie, Isabel, Jeanelle, Eliza, Ben

**Apologies for Absence:**

<b><u>AGENDA POINT</u></b>	<b><u>NOTES</u></b>	<b><u>ACTION BY</u></b>
1) To discuss the KS1 playground	Ben, Eliza, Maisie, Isabel, Jeanelle, Sasha and Zehra met with Paul from Sovereign Playgrounds to discuss our ideas for the KS1 playground. Paul said he would take the ideas away with him to design a play Mrs Garratty will speak with some playground design companies to gather quotes for FoB.	Mrs Garratty

**LEARNING ENVIROMENT  
MEETING**

**Date:** 3<sup>rd</sup> December 2019

**Venue:** Year 1 and 2 intervention room

**Time:** 9.10am

**Chair Persons:** Dilpreet (Deputy Zehra)

**Secretary:** Maisie

**Treasurers:** Amy (Deputy - Ben)

**MEETING AGENDA**

- 1) To discuss the KS1 Playground
- 2) To introduce option for improving the toilets

**LEARNING ENVIRONMENT MEETING MINUTES**

**Present:** Amy, Dilpreet, Ellena - Rose, Sasha, Zehra, Maisie, Isabel, Jeanelle, Eliza, Ben

**Apologies for Absence:**

<b><u>AGENDA POINT</u></b>	<b><u>NOTES</u></b>	<b><u>ACTION BY</u></b>
1) To discuss options for the KS1 playground	We discussed the KS1 playground and the options available for the children to discuss. Ben really liked the boat option from Sovereign. Sasha and Maisie wanted an option that had some more things for the children to play on.	Mrs Garratty
3) To introduce options for improving toilets.	We discussed the toilets by the SLT room. Mrs Garratty asked the children to consider ways of improving the toilets.	Mrs Garratty

**LEARNING ENVIROMENT  
MEETING**

**Date:** 30<sup>th</sup> January 2019

**Venue:** SLT room

**Time:** 3.15 pm

**Chair Persons:** Dilpreet (Deputy Zehra)

**Secretary:** Maisie

**Treasurers:** Amy (Deputy - Ben)

**MEETING AGENDA**

**LEARNING ENVIRONMENT MEETING MINUTES**

**Present:** Eliza and Ben

**Apologies for Absence:**

<b><u>AGENDA POINT</u></b>	<b><u>NOTES</u></b>	<b><u>ACTION BY</u></b>
1) To discuss the KS1 playground	<p>Ben and Eliza, along with other children from KS1, met to look at the three options for the play equipment in KS1.</p> <p>The children liked option one due to boat and lots of play opportunities. The children were not so keen on option two as there were less options to play with and on. Option three was the preferred option as there were more parts to play with and on, a slide for fun and they liked to pirate ship wheel!</p> <p>The children choose option three as the preferred option. Mrs Garratty will pass this information on to Mr Denchfield who will share this with Friends of Benhurst.</p>	Mrs Garratty

1) To discuss the KS1 Playground


**LEARNING ENVIROMENT  
MEETING**

**Date:** 1<sup>st</sup> March 2019

**Venue:** SLT room

**Time:** 3.15 pm

**Chair Persons:** Dilpreet (Deputy Zehra)

**Secretary:** Maisie

**Treasurers:** Amy (Deputy - Ben)

**LEARNING ENVIRONMENT MEETING MINUTES**

**Present:** Eliza, Ben, Sasha, Amy, Dilpreet , Isabel,

**Apologies for Absence:**

Zehra and Maisie -these children gave their recommendations before the meeting

**AGENDA POINT**

**NOTES**

**ACTION BY**

2) To discuss  
KS2 toilets  
improvements

Mrs Garratty met with the children in the KS1 toilets to discuss the toilets. The children decided that the toilet need improving and made some suggestions.  
Their suggestions:

- More soap dispenser
- Change the colour of the walls

Mrs Garratty

<p><b><u>MEETING AGENDA</u></b></p> <p>2) To discuss improvements to the toilets</p>

	<ul style="list-style-type: none"> <li>• Change the colours of the doors - girls pink and green/ boys blue and light green</li> <li>• Smelly so do something remove the smell</li> <li>• Mirrors for children</li> <li>• Improved locks</li> <li>• Patterns on walls</li> <li>• Individual urinals</li> <li>• Change the floor</li> <li>• Improved hand dryers or towels or both!</li> <li>• Clean the tiles</li> <li>• Taller doors</li> <li>• More basins for washing hands</li> <li>• Always have toilet tissue</li> <li>• Lights - brighter</li> <li>• Larger signs for the doors</li> <li>• Posters for keeping the toilets tidy</li> <li>• More toilet roll holders</li> </ul> <p>Mrs Garratty will pass this information on the Mr Bains and Mr Denchfield</p>	

