

PUPIL PARLIAMENT MEETING

Date: 28.09.17

Venue: Year 5/6 intervention room

Time: 2:40pm

Next meeting is scheduled for -

Date: 17/10/17

Time: 2:30pm

Chair Persons:

Secretary:

Treasurers:

MEETING AGENDA

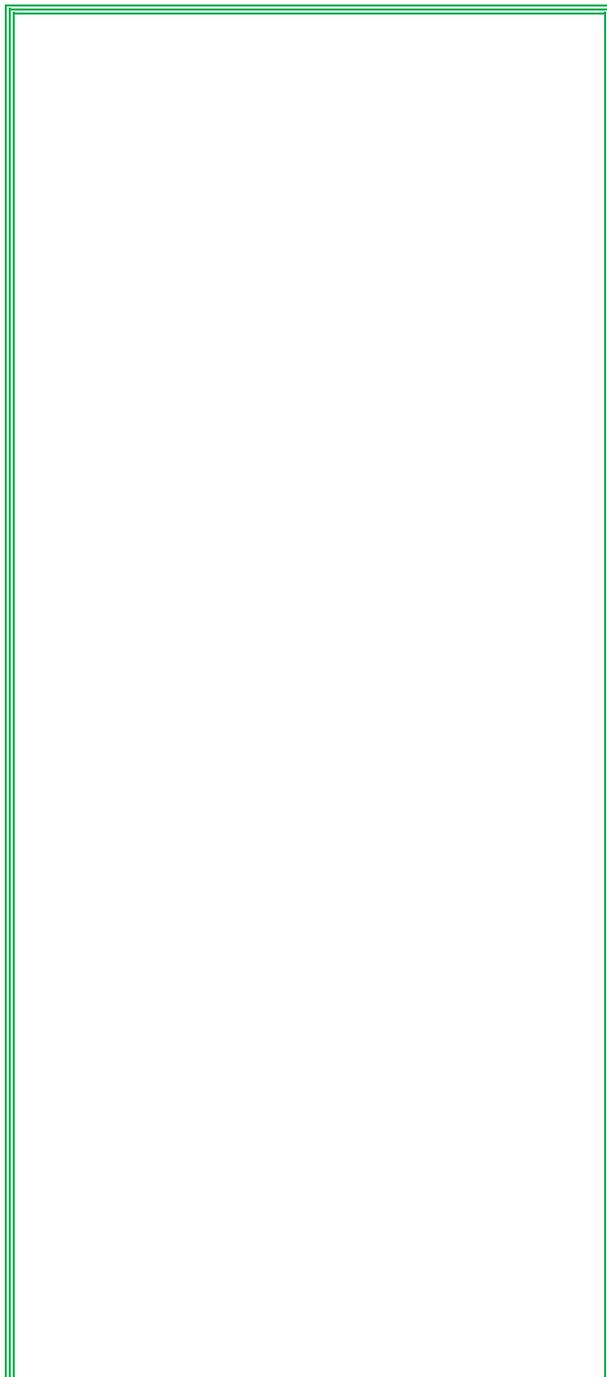
1)

TRAVEL AMBASSADORS MEETING MINUTES

Present: Miss Young, Elaine (Road Safety Officer for Havering), Dunjoyin, Jayah, Akasha, Anna, Rylie, Amy

Apologies for Absence:

<u>AGENDA POINT</u>	<u>NOTES</u>	<u>ACTION BY</u>
1) Meeting Elaine (Road Safety Officer for Havering). The JTA (Junior Travel Ambassadors) officially becoming the JTAs for Benhurst.	<ul style="list-style-type: none">• Elaine introduced herself and explained her role to the JTAs.• Bikeability was discussed as well as Road Safety.• Bus safety, car safety, bike safety, train safety, crossing roads etc. was discussed.• Parking around the school was also discussed.• Facts about road safety and travel were brought to the JTAs attention and they were very shocked with some of the stories/facts that Elaine told.	All JTAs to reflect on what they have heard about road/travel safety and think about their roles as JTAs at Benhurst.
2) Elaine asked for any popular issues what the JTAs may have noticed at our school.	<ul style="list-style-type: none">• The JTAs mentioned the issue surrounding parking around the school in the mornings (before school) and in the afternoons (after school).• It was suggested that they could borrow Posters from Elaine or make their own posters to advertise the importance of	



	parking away from the school during these hours.	
3) Be Bright Be Seen conference	<ul style="list-style-type: none">• A conference is being arranged. Benhurst JTAs and Miss Young are invited to attend, if it is possible.	Elaine to inform Miss Young of date and time of conference.
4) KS2 Assembly	<ul style="list-style-type: none">• The JTAs were shocked to hear about some of the stories surrounding seat belts and car seats. They were eager to share this information with the school.• Elaine told the JTAs that she could come in to school to train them how to properly fit a variety of car seats into cars.• An assembly was suggested to promote the importance of wearing seat belts and installing car seats.	Dunjoyin and Jayah to start making a PowerPoint presentation on seat belts/car seats which could be shown during an assembly. Amy, Rylie, Akasha, Anna to start making some posters which could go around the school to promote a poster

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		<p>competition surrounding the importance of wearing seat belts and using car seats.</p> <p>Reflect on progress at the next meeting.</p>
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<u>PUPIL PARLIAMENT MEETING</u>
<p>Date: 2/11/17 Venue: Year 1 and 2 intervention room. Time: 2:30pm</p>
<p>Chair Persons: Secretary: Treasurers:</p>

<u>TRAVEL AMBASSADORS MEETING MINUTES</u>		
<p><u>Present:</u> Miss Young, Elaine (Road Safety Officer for Havering), Dunjoyin, Jayah, Akasha, Anna, Rylie and Amy</p> <p><u>Apologies for Absence:</u></p>		
<u>AGENDA POINT</u>	<u>NOTES</u>	<u>ACTION BY</u>
<p>1) Dunjoyin and Jayah to show seatbelt assembly powerpoint.</p>	<ul style="list-style-type: none"> - A very good start! The presentation looks very professional and the details/facts are correct. - Adjustments: To add car seat details. - Adjustments: To add some more photographs. 	<p>Dunjoyin and Jayah to make changes to the powerpoint.</p>

MEETING AGENDA

- 1) To discuss assembly.
- 2) To reflect on our work so far for the assembly.
- 3) To show Elaine our PowerPoint and our posters.
- 4) To set a date for our next meeting, where we will be practising our KS2 assembly.

	<ul style="list-style-type: none">- Adjustments: To adjust a few words/terms.	
2) Akasha, Anna, Rylie and Amy to show posters surrounding the need to wear a seatbelt.	<ul style="list-style-type: none">- Very good, once again! Lovely and bright!- These posters will be backed by Miss Young.- Miss Young will then gather JTAs so that they can display them around the school.- JTAs to continue to make more posters so that our school can be filled with colourful posters, reminding students, staff and visitors to always wear a seatbelt!	Miss Young to back posters for display. JTAs to display them around the school. All JTAs to continue to make more posters and give them to Miss Young.
3) Assembly	<p>The PowerPoint will become an assembly for KS2. The JTAs will practise this assembly next time. Each JTA will have a slide to present to the rest of KS2. They will wear their JTA Hi-vis vests and present their assembly. Elaine would like to attend so that she can watch and then add to the assembly, once the presentation is finished. She has said that our JTAs are the only ones to have ever given an assembly about the importance of wearing seat belts!</p>	To practise the assembly next time. Miss Young to book a date and time for the assembly.

PUPIL PARLIAMENT MEETING

Date: 24/11/17

Venue: Year 1 and 2 intervention room.

Time: 11:15am

MEETING AGENDA

- 1) To discuss possible assembly dates.
- 2) To save powerpoint assembly onto Miss Young's memory stick.
- 3) To write our paragraph for the newsletter.

TRAVEL AMBASSADORS MEETING MINUTES

Present: Miss Young, Dunjoyin, Jayah, Akasha, Anna, Rylie and Amy

Apologies for Absence:

- 1) To discuss possible assembly dates.

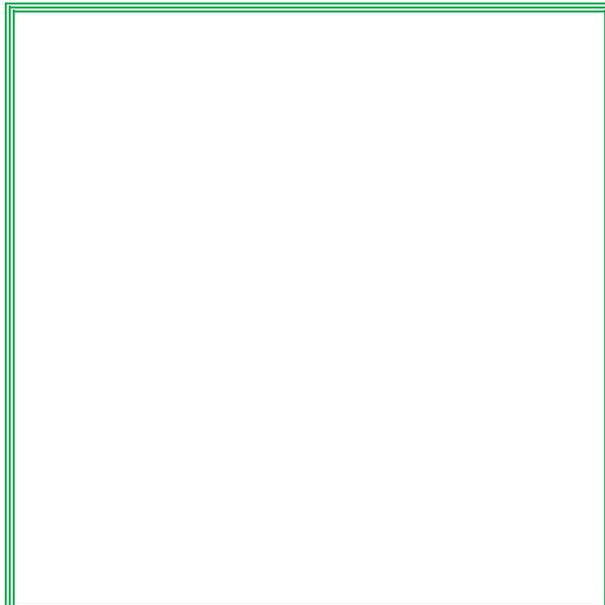
Miss Young and JTAs discussed this busy time of year (as Christmas is on the way). As a group, we decided that the assembly would be better if it was organised for January (after the Christmas season and in the new year). Due to Christmas rehearsals, Christmas performances and other upcoming festive activities.

Miss Young to book the assembly and organise it for the end of January.

- 2) Save the assembly PowerPoint onto Miss Young's memory stick.

Dunjoyin and Jayah have misplaced the PowerPoint and it cannot be found on the 'Pupil Share.' JTAs and Miss Young searched on the school computer for a while and it appears that the PowerPoint has disappeared. Dunjoyin and Jayah were happy to spend time re-creating the assembly PowerPoint and will save it onto Miss Young's memory stick, once it is finished.

Dunjoyin and Jayah will make the assembly PowerPoint again. Miss Young will meet with them next week (or the week after - depending on if the girls have had the time to finish it) to



		save it onto her memory stick.
3) To write our paragraph for the newsletter.	JTAs and Miss Young sat together and wrote the paragraph for the newsletter. We decided to include: <ul style="list-style-type: none">- An introduction of who we are and what JTA means.- Who Elaine is.- The assembly.- The seatbelt safety posters.- The badges and bag of goodies, which we received from Elaine.	Miss Young to email a photo of the JTAs and the paragraph for the newsletter to Miss Britton.

<u>PUPIL PARLIAMENT MEETING</u>
Date: 2/11/17 Venue: Year 1 and 2 intervention room. Time: 2:30pm
Chair Persons: Secretary: Treasurers:

<u>TRAVEL AMBASSADORS MEETING MINUTES</u>		
<u>Present:</u> Miss Young, Elaine (Road Safety Officer for Havering), Dunjoyin, Jayah, Akasha, Anna, Rylie and Amy		
<u>Apologies for Absence:</u>		
<u>AGENDA POINT</u>	<u>NOTES</u>	<u>ACTION BY</u>
1) Dunjoyin and Jayah to show seatbelt	<ul style="list-style-type: none">- A very good start! The presentation looks very professional and the details/facts are correct.	Dunjoyin and Jayah to make

MEETING AGENDA

- 1) To discuss assembly.
- 2) To reflect on our work so far for the assembly.
- 3) To show Elaine our PowerPoint and our posters.
- 4) To set a date for our next meeting, where we will be practising our KS2 assembly.

<p>assembly powerpoint.</p>	<ul style="list-style-type: none"> - Adjustments: To add car seat details. - Adjustments: To add some more photographs. - Adjustments: To adjust a few words/terms. 	<p>changes to the powerpoint.</p>
<p>2) Akasha, Anna, Rylie and Amy to show posters surrounding the need to wear a seatbelt.</p>	<ul style="list-style-type: none"> - Very good, once again! Lovely and bright! - These posters will be backed by Miss Young. - Miss Young will then gather JTAs so that they can display them around the school. - JTAs to continue to make more posters so that our school can be filled with colourful posters, reminding students, staff and visitors to always wear a seatbelt! 	<p>Miss Young to back posters for display. JTAs to display them around the school. All JTAs to continue to make more posters and give them to Miss Young.</p>
<p>3) Assembly</p>	<p>The PowerPoint will become an assembly for KS2. The JTAs will practise this assembly next time. Each JTA will have a slide to present to the rest of KS2. They will wear their JTA Hi-vis vests and present their assembly. Elaine would like to attend so that she can watch and then add to the assembly, once the presentation is finished. She has said that our JTAs are the only ones to have ever given an assembly about the importance of wearing seat belts!</p>	<p>To practise the assembly next time. Miss Young to book a date and time for the assembly.</p>

PUPIL PARLIAMENT MEETING

PUPIL PARLIAMENT MEETING

Date: 27/02/18
Venue: Year 5 and 6 intervention room.
Time: 12:05pm

MEETING AGENDA

- 1) To rehearse our assembly.
- 2) To meet our new JTA.
- 3) To reflect/adjust our assembly.

TRAVEL AMBASSADORS MEETING MINUTES

TRAVEL AMBASSADORS MEETING MINUTES

Present: Miss Young, Dunjoyin, Jayah, Dilpreet, Anna, Rylie and Amy

Apologies for Absence: Akasha will no longer be a JTA as she has moved to Australia. Dilpreet has become a JTA.

- 1) To rehearse our assembly.

All JTAs had their scripts that they will read on the day. The presentation was shown on the IWB and the children rehearsed their slides and lines. Miss Young to move to next slide when needed. All children read loudly and clearly. They asked if they could have copies of their scripts so that they could continue to practise and become more familiar with their lines, leading up to their assembly.

Miss Young to print off copies for each JTA so that they could practise in their own time in preparation for their assembly.

- 2) To meet our new JTA.

Dilpreet has become a JTA as Akasha has moved to Australia. Everyone greeted Dilpreet and she is very excited to be a part of the JTAs here at Benhurst. She quickly took on Akasha's role and is happy to join in with the assembly.

- 3) To reflect/adjust our assembly.

The children liked the presentation and their scripts. They requested that they have copies of

Miss Young to make copies of

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	<p>their scripts so that they could practise at home, leading up to the assembly.</p> <p>They liked the advert that will be shown during their assembly. They suggested acting out a crash themselves. We agreed that they don't have much time to rehearse this. However, they could possibly rehearse this in our final rehearsal, closer to the assembly date.</p> <p>Miss Young to discuss possible assembly dates and times with Mrs Hart and Mr Denchfield.</p>	<p>scripts for JTAs.</p> <p>JTAs to rehearse acting out a collision.</p> <p>Miss Young to book in a date and time for the KS2 assembly and inform the JTAs of when this will be.</p>
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<u>PUPIL PARLIAMENT MEETING</u>
<p>Date: 26/03/18 Venue: The main hall Time: 9:00am</p>

<u>TRAVEL AMBASSADORS MEETING MINUTES</u>		
<p><u>Present:</u> Miss Young, Dunjoyin, Jayah, Dilpreet, Anna, Rylie and Amy</p> <p><u>Apologies for Absence:</u></p>		
<u>AGENDA POINT</u>	<u>NOTES</u>	<u>ACTION BY</u>

MEETING AGENDA

- 1) To quickly read over scripts.
- 2) To check the PowerPoint Presentation is working/video and sound etc.
- 3) To figure out where each JTA needs to stand.
- 4) To go over any last minute questions before assembly (9:10am)

<p>1) To read over scripts.</p>	<p>As requested, each JTA had their copy of their part of the script to take home with them beforehand. They all practised their parts at home. The JTAs read over their scripts, one last time, as a final rehearsal before the assembly started. There were no issues.</p>	<p>JTAs - practised.</p>
<p>2) To check the PowerPoint Presentation is working/video and sound etc.</p>	<p>Miss Young checked all of the equipment and had the sound at an appropriate level. The video was working.</p>	<p>Miss Young - checked.</p>
<p>3) To figure out where each JTA needs to stand.</p>	<p>The JTAs figured this out amongst themselves and were very eager to present their assembly to KS2.</p>	
<p>4) To go over any last minute questions before assembly begins.</p>	<p>The JTAs wanted to know if they could wear their jackets that they were given to them by Elaine. A few of them forgot to bring them so they decided, as a group, to not wear their jackets today.</p> <p>The JTAs wanted to know when Elaine was coming in to show them how to install children's car seats. Miss Young told them she would contact Elaine to arrange a date and time for this.</p>	<p>Miss Young to contact Elaine to arrange a date and time for her to come in to show them how to install car seats.</p>

