

## Travel Ambassadors

Date: 27.9.19

Venue: 2T

Time: 10.30

Chair Person:

Secretary:

Treasurer:

### MEETING AGENDA

- 1) Introductions
- 2) Increase in car usage over the past year
- 3) Golden Lock Timetable
- 4) Poll/Survey/Questionnaire
- 5) Photo

## Travel Ambassadors Minutes

Present: Miss Thorpe, Chisom, Jenson, Chloe, Subhan, Joe, Amari, Funmisho, Eboni

Apologies for Absence:

<u>AGENDA POINT</u>	<u>NOTES</u>	<u>ACTION BY</u>
1. Introductions	<ul style="list-style-type: none"><li>• All JTAs introduced and discussed what their role and what it entails.</li></ul>	
2. Car data	<ul style="list-style-type: none"><li>• Car use at Benhurst has increased to 39%. To maintain Gold accreditation we need to reduce this to 33%.</li></ul>	JTA/Travel Team to monitor and work to reduce usage across 2019-2020.
3. Golden Lock	<ul style="list-style-type: none"><li>• Discussed what the Golden Lock is and agreed to continue this year to promote cycling and scooting to school. Timetable put together and agreed.</li></ul>	Miss Thorpe to write letter to parents and send out. Timetable to be sent to all class teachers and to Mrs Halls. Miss Thorpe to give Mrs Halls the Golden Lock.
4. Survey	<ul style="list-style-type: none"><li>• JTAs and Miss Thorpe created a questionnaire to send out to parents/carers about their travel options to school. Discussed possible responses and effective questions.</li></ul>	Questionnaire to be reviewed by Miss Thorpe then to be discussed with Mr Denchfield. When confirmed to be sent to all Benhurst parents/carers.
5. Photo	<ul style="list-style-type: none"><li>• Group photo taken of JTAs</li></ul>	Miss Thorpe to email a copy to Miss Britton and email

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		for Twitter to raise profile of JTAs.

<u>Travel Ambassadors</u>
Date: 1.10.19 Venue: 2T Time: 12.45
Chair Person: Secretary: Treasurer:

<u>Travel Ambassadors Minutes</u>		
Present: Miss Thorpe, Chisom, Jenson, Chloe, Subhan, Joe, Amari, Funmisho, Eboni <u>Apologies for Absence:</u> Joe and Amari		
AGENDA POINT	NOTES	ACTION BY
1. Updates	<ul style="list-style-type: none"> <li>Well done to Chisom and Jenson on placing their first Golden Lock. The child that found it was very excited.</li> </ul>	<ul style="list-style-type: none"> <li>Miss Thorpe to write certificate and give out in celebration assembly.</li> <li>Miss Thorpe to print copies of rota and put in JTAs trays.</li> </ul>

## MEETING AGENDA

- 1) Updates
- 2) Launch the questionnaire

### 2. Launching the questionnaire

- Miss Thorpe has requested badges from borough officer for JTAs to wear to raise profile.
- Jenson requested to have an additional copy of the Golden Lock timetable.

- Mr Denchfield has reviewed the questionnaire and thinks the questions will be effective.
- Discussed how best to launch.
- Agreed to introduce why, what and how in assembly on Monday 7<sup>th</sup> October.
- Eboni, Funmisho, Chloe, Subhan, Chisom volunteered to introduce and explain in assembly.

- Miss Thorpe to write sentences for JTAs
- Print and place in JTAs trays
- Miss Thorpe to confirm assembly slot with David

## Travel Ambassadors

Date: 28.10.19

Venue: 2T

Time: 9.00

Chair Person:

Secretary:

Treasurer:

## MEETING AGENDA

- 1) Review questionnaire data
- 2) Any suggestions from data
- 3) Set 'step competition' task

## Travel Ambassadors Minutes

Present: Miss Thorpe, Chisom, Jenson, Chloe, Subhan, Joe, Amari, Funmisho, Eboni, Joe and Amari

Apologies for Absence:

<u>AGENDA POINT</u>	<u>NOTES</u>	<u>ACTION BY</u>
1. Review questionnaire data	<ul style="list-style-type: none"><li>● Over 50% of responders walk to school</li><li>● Main reason for way of travel is convenience</li><li>● Issues with bike storage</li><li>● Warren Drive entrance opening times</li><li>● Inconsiderate parking</li></ul>	<ul style="list-style-type: none"><li>● Miss Thorpe to work with Mr Bains to clear bike storage and make all doors accessible to children</li><li>● Miss Thorpe to confirm and alter Warren Drive entrance times with Mr Bains</li></ul>
2. Suggestions	<ul style="list-style-type: none"><li>● Amari suggested the gates to be opened for longer to allow for more time</li><li>● Funmisho suggested team points/rewards for walking to school consistently</li><li>● Bright Kids- activity to promote reflective clothing as it's getting darker.</li></ul>	<ul style="list-style-type: none"><li>● Miss Thorpe to confirm and alter Warren Drive entrance times with Mr Bains</li><li>● November- 5 team points/dojos to be given to children that earn the walk to school badge</li></ul>

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3. Task	<ul style="list-style-type: none"> <li>• JTAs set task to complete by 11.10.19</li> <li>• To collaborate with JTAs/peers</li> <li>• Generate ideas for a step competition across year groups</li> </ul>	<ul style="list-style-type: none"> <li>• Miss Thorpe to give JTAs sheet</li> <li>• JTAs to complete by 11.10.19</li> </ul>
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<u>Travel Ambassadors</u>
Date: 12.11.19 Venue: 2T Time: 9.00
Chair Person: Secretary: Treasurer:
<u>MEETING AGENDA</u>
1) Updated Golden Lock timetable 2) Discuss and share ideas from the task

<u>Travel Ambassadors Minutes</u>		
<u>Present:</u> Miss Thorpe, Chisom, Jenson, Subhan, Funmisho, Eboni, <u>Apologies for Absence:</u> Chloe, Joe and Amari		
<u>AGENDA POINT</u>	<u>NOTES</u>	<u>ACTION BY</u>
1. Golden Lock timetable	<ul style="list-style-type: none"> <li>• Timetable updated</li> </ul>	<ul style="list-style-type: none"> <li>• Miss Thorpe given copies to Mrs Halls and all class teachers</li> </ul>
2. Task	<ul style="list-style-type: none"> <li>• 5 minutes given to share ideas for the pedometer task.</li> <li>• Each group swapped sheets and underlined their favourite ideas from each section.</li> </ul>	<ul style="list-style-type: none"> <li>• Miss Thorpe to look at tasks and discuss at next focus team meeting and TFL network meeting</li> </ul>

## Travel Ambassadors

Date: 27.1.20

Venue: 2T

Time: 9.00

Chair Person:

Secretary:

Treasurer:

### MEETING AGENDA

- 1) Updates
- 2) Step Competition update
- 3) Bright Kids promotion

## Travel Ambassadors Minutes

Present: Miss Thorpe, Chisom, Jenson, Subhan, Funmisho, Eboni, Chloe, Joe and Amari

Apologies for Absence:

<u>AGENDA POINT</u>	<u>NOTES</u>	<u>ACTION BY</u>
1. Updates	<ul style="list-style-type: none"><li>• Golden Lock timetable updated</li><li>• Please be reminded to follow the timetable and ask another JTA to swap if needed.</li></ul>	<ul style="list-style-type: none"><li>• Miss Thorpe given copies to Mrs Halls and all class teachers</li></ul>
2. Step competition	<ul style="list-style-type: none"><li>• Thank you to those of you that shared your ideas for the step competition.</li><li>• Miss Thorpe will be taking it to the TFL network meeting to finalise for Summer Term.</li></ul>	<ul style="list-style-type: none"><li>• Miss Thorpe to look at tasks and discuss at next focus team meeting and TFL network meeting</li></ul>
3. Bright Kids	<ul style="list-style-type: none"><li>• JTAs to do a class assembly for KSI on the importance of being visible when travelling to school.</li><li>• Handouts of 'bright' merchandise.</li></ul>	<ul style="list-style-type: none"><li>• JTAs to create a poster to promote the importance of wearing bright clothing when travelling to school.</li></ul>