



## HLTA

Part Time

# Benhurst Primary School

We seek to appoint a passionate, enthusiastic and experienced High Level Teaching Assistant, to join our two form entry friendly primary school. Our children are happy and well-behaved and you will be part of a positive environment, with dedicated and supportive colleagues, who strive for excellence.

The successful candidate will work in partnership with class teachers to support learning in line with the national curriculum, codes of practice and school policies and procedures.

The HLTA works under the direction and control of the Headteacher, and that general authority will be delegated to the SENCo. At all times the HLTA will work subject to the direction of a teacher within an agreed system and supervision and management. The position is part time (27.5 hours per week) and temporary for one year.

### What we can offer you:

- A supportive and forward thinking team with well experienced and qualified staff
- A stimulating and welcoming learning environment in a fantastic school community
- Opportunities for professional development
- To be part of an all-inclusive and supportive Multi-Academy Trust
- Children who are enthusiastic and keen to learn

### What You Can Offer Us:

- Meet HLTA standards or equivalent qualification or experience
- Demonstrate levels of numeracy & literacy equivalent to GCSE (A-C)
- IT skills to support learning and maintain information
- Ability to plan effectively and manage time to enable multi-tasking
- Ability to successfully work in a team with fantastic communication skills to communicate with teachers and parents
- Ability to supervise pupils effectively
- understand and be adaptable to pupils with additional SEN needs
- A sense of humour



# How to Apply

Please submit a copy of the school's support staff application form, which can be found on our website, together with a letter of application and supporting paperwork, to Vicky Smith, LIFE Education Trust Head of HR by **9am Monday 4th July 2022. Shortlisting and interviews will take place shortly after.** Please email applications to [recruitment@lifeeducationtrust.com](mailto:recruitment@lifeeducationtrust.com).

The School reserves the right to interview prior to the deadline date. We encourage and welcome applications from all backgrounds and all parts of the community, particularly people from ethnic minorities who are currently under-represented'.



## The Details!

Required September 2022  
Part-time, Temporary (1 year)  
27.5 Hours per week, 39 weeks per year

Scale 5.12 - 5.15 (£25,278 - £25,985)  
65.93% FTE  
Actual Salary £16,864 - £17,132



We are part of the LIFE Education Trust who support schools to deliver excellent pupil outcomes, create vibrant, exciting environments and offer rewarding careers for staff.

Everyone needs to find their purpose. At the LIFE Education Trust our mission is to build great learning communities which unleash creativity and champion optimism, in a spirit of compassion. To accomplish our mission, we use our 3 core beliefs:

- Courageous optimism
- Boundless creativity
- Heartfelt compassion

As a Trust we believe in helping staff and pupils achieve their personal best and are keen to recruit the very best talent for our Trust. If you share our passion for challenging, improving and making our schools the best, we would love to hear from you.

To see why we're so proud of our school and for more information, including an application pack go to:

**<https://benhurst.havering.sch.uk/>**

and follow us on twitter

**@BenhurstPrimary**

Benhurst Primary School is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the DBS.