

***Reintegration Policy 2022/2023***  
***For all***  
***Havering Schools and Academies***

**This policy reflects the Local Authorities responsibility for safeguarding and promoting the welfare of children and their educational attainment and achievement**

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### Reintegration Policy Version Control

Updates	Point
2022/2023 Reintegration Policy – Complete review to comply with the new DfE legislation around suspensions and permanent exclusions.	All points

## 1. Introduction

1.1 This document sets out the reintegration arrangements which will be operated by the London Borough of Havering in partnership with its alternative provisions, schools and academies during the academic year 2022/2023. This policy aims to provide a ‘common approach’ for Havering educators when considering a reintegration and should be read in conjunction with the following DfE publications

- Fair Access Protocol (FAP) July 2022
- Alternative Provision (AP) June 2016

## 2. Principles of the Reintegration Policy

2.1 This policy sets out the principles to be followed by all providers of education within the borough of Havering to support Havering’s most vulnerable children.

2.2 The purpose of a reintegration is to support vulnerable pupils into school following a:

- intervention in a medical provision
- period of support and intervention in AP
- direction offsite to AP
- direction from the FAP

2.3 A reintegration is a supported transfer for pupil’s moving between schools through the FAP Process, or after a period of support and intervention in an alternative provision. The process should be coordinated by the referring school and the AP, in collaboration with the Inclusions Team, pupil, parents / carers and the receiving school.

### 3. Reintegration Process

- 3.1 Reintegration support is **only** available for pupils if required, who are returning to mainstream school via the Fair Access Protocol.
- 3.2 A reintegration plan ensures a structured approach is followed when pupils reintegrate into mainstream school.
- 3.3 It enables all parties, including the pupil the opportunity to work through clear stages and utilises additional support if required, during a settling in period.
- 3.4 A reintegration should be initiated at the point a decision has been made for the pupil to return to mainstream. The Re-integration Plan should be drafted and be ready to use prior to the pupils return to school.
- 3.5 AP's will inform the local authority when a pupil is ready to return to school, using the reintegration plan.
- 3.6 If a pupil is reintegrating from an AP the school will receive an invitation to the reintegration planning meeting.
- 3.7 If a pupil is reintegrating from a school the local authority's Inclusions Team will arrange the reintegration planning meeting.
- 3.8 All AP placements are time limited, with a start and end date that will be agreed on the Individual Placement Agreement (IPA).
- 3.9 A direction off-site would not be considered within the first term after the pupil has returned to their referring school. Pupils must be given reasonable time and support to settle into their environment.

The agreed minimum expectations for a reintegration:

Steps	Result	Outcome
The Reintegration Plan below is drawn up and followed by all parties	Regular and timely reviews are held with all parties to monitor progress or further support requirements	Pupil is given a clear plan to engage well with the opportunity of a fresh start in school
Support staff and buddy are available to ensure pupil feels welcome for a successful reintegration	Pupil feels supported and anxieties are reduced	Pupil settles and engage well which leads to positive relationships being formed with teachers and pupils
Reasonable adjustments are assessed and put in place to enable pupil to engages well	Pupil understands and engages with the process well.	Pupil is able to settle into school with the right support

#### 4. Reintegration Plan

To be completed by all parties as outlined in each stage below.

<b>Stage 1 - Pupils details to be completed by AP Provider to initiate reintegration</b>			
Pupil's name		Pupil's year group	
Referring AP/School		Receiving school	
AP/School lead		School lead	
Inclusions Officer		Social Worker	
Start date		VHT	
5DD Attendance %			
Reason for AP referral			
AP outcome			
Plan prior to reintegration			
Plan during reintegration			
Ongoing plan			
Other information			

<b>Stage 2 - Reintegration planning meeting to be organised and completed by school</b>	
Date of meeting	
People invited	School, AP, parent, pupil, LA Officer
Actions agreed	
Reintegration start date	
Behaviour & attendance policy	
Timetable / subjects / teachers	
School guides and floor plan	
Names key staff members	
Buddy / mentor's name	
Pupils needs	
Uniform expectations	
Equipment / stationary	
Other points to support	

<b>Stage 3 - Reintegration feedback to be completed by school</b>							
<i>(1= Definitely Agree) (2= Agree) (3= Neither Agree nor Disagree) (4= Disagree) (5= Definitely Disagree)</i>							
	Impact measures	Pupil		School		Parent	
		Prior	After	Prior	After	Prior	After
1	Understands reason for move						
2	Improved conduct						
3	Follows instructions						
4	Is easily led						
5	Is able to reflect & change						
6	Takes ownership of actions						
7	Makes good decisions						

**Stage 4 – School to return this completed reintegration plan to ap@haring.gov.uk**

**Stage 5 – LA Inclusions Officers overall evaluation of the process and feedback**

<b>LA Inclusions Officers Name</b>	<b>Date</b>

